

Budget Public Hearing  
August 13, 2009

Norman Lester

Q. Complete salary breakdown. Particularly Admin Dept. with a job description for each employee. What do they contribute/ their value?

**A. A complete breakdown of Salaries by employee is available via FOIA, which Mr. Lester has requested and received numerous times. The report available details all wages paid to each employee on a quarterly basis. The total wages on this report represent both base wages and any Overtime paid out.**

Q. Why did salaries increase \$6,000 in Admin Dept.? Assumes this is for Town Manager.

**A. The 2008-2009 draft budget was created in early July of 2008. This was several months prior to the close of the fiscal year. Between the time of the presentation and the beginning of the new fiscal year, several employees within the Administration Department were due for performance evaluations. Employees who received a positive review received a merit increase at that time, thus creating a \$6000 increase in the salaries line item. For the 2009-2010 Budget, the line item has been brought to the current salary rate, with no allowance for increases.**

Q. Why did streets salaries increase and water salaries decrease?

**A. As described in both the July Council Workshop and the Budget Presentation to the Public, the Streets, Parks, and Water Departments all fall under the generalized Maintenance Department. The Department head proposed a re-allocation of hours for these departments. This re-allocation was based on an added need for man-power in the Streets and Parks Departments. This re-allocation resulted in a decrease in the Water Department, and offsetting increases in both the Streets and Parks Departments.**

Q. States George is making \$85,000. He has reports that show it.

**A. As previously described, the wage reports available through FOIA include all Overtime paid out within the quarter.**

Q. Why do we need a HR person?

**A. The Town's current HR employee is not only the HR person but works as the backup to the Town Clerk filling in when needed and is the Executive Assistant for the Town Manager. Duties include but are not limited to record keeping of all personal data, administration of HR forms and updated information, ensures proper items are posted for informing employees, participates with the Town Manager and Town Clerk in recruitment and selection, provides confidential advice to any employee in relation to problems at work, keeps the Town in compliance, etc.**

Q. Managers should be exempt from OT, and by job titles all employees seem to be managers.

**A. The Town of Milton follows the Fair Labor Standards Act. Under the Town employment, managers are not exempt from overtime and not all employees are managers. According to the Town's Ordinance Article 4 Personnel Ordinance 2-31 (c) "All full-time employee salaries are based on a forty hour work week". Under FLSA any hours worked over the forty hours will be paid monetarily to the employee at a rate of 1 and ½ with the exception of the Police Department who work "alternative 7(k) work periods" changing the normal seven day, forty hour work week to "work periods" from seven to twenty-eight days, with overtime owed for hours worked over a "threshold" per work period, which are larger than forty hours per week.**

Q. Does the Finance Director get OT?

**A. The Finance Director earns Compensatory Time for any hours worked in excess of the normal work schedule. If this Compensatory Time is not used within the 28-day pay period, the hours are paid out as Overtime, as requested by the Town Auditor.**

Cliff Newlands

Q. Deficit is actually \$180,000 due to revenue reserves, not the \$108,000.

**A. That is correct. As presented in both the July Council Workshop and the Budget Presentation to the public, revenue reserves have been included in the budget to offset Capital**

**Expenditures. This inclusion consistently follows past practice and custom for the budgeting of Capital Expenditures.**

Q. Why do insurance bills keep going up (5150)?

**A. Each year, the Town Health Insurance increase approximately 14%. At renewal, the Town's insurance broker researches various plans and companies in order to get the Town the best rate.**

Q. Supplies total \$34,000. This is \$1478 per employee. Thinks this is too high.

**A. The \$34,000 figure is a total for Supplies in all Departments. This figure can not be fairly represented by a "per-employee" cost, since this line item includes numerous items not directly related to employee use. As an example, Supplies for the Administrative Department include numerous office supplies, including paper and checks, the stocking and maintenance of the medical emergency cabinet, toiletries, and various supplies needed for Town Hall. Supplies in the Streets Department include items such as paint, signage, and weed killer. Police Department supplies include office supplies, toiletries, and vehicle supplies. Parks supplies include weed killer, various small tools, and other items not directly related to the upkeep of Milton Memorial or Mill Parks. Code Department includes various office supplies specific to that department, and the Water Department includes various small tools, equipment, or items used in Well Houses, Wells, and other areas in Town. These items are not tied directly to employee usage, but rather the ongoing level of service provided for the Town.**

Q. Would like a breakdown of what makes up printing and postage. Does not believe \$2500 increase is for postage increase alone.

**A. Printing and Postage included all costs for ink and toner for various printers in Town Hall. Postage is broken down by Department, and is posted at the actual rates. The Administrative Department is responsible for the mailing of property tax bills and the related delinquent billings. The Administrative Department also absorbs the costs for mailing all accounts payable to various vendors. The Water Department is responsible for the quarterly Water/Trash billing and related delinquencies.**

**The US Postal Service has increased postage consistently over the past several years, and plans to do so in the future.**

Q. Repairs & Maint. Equip in Admin is a lot of money.

**A. While the Administrative Repairs & Maint: Equipment does include amounts for the repairs of various equipment, a majority of this line item is for the maintenance, or service contracts for current equipment. These contracts include the telephone system, security system, computers, printers/copiers, postage machine, and other equipment. The proposed line item total is based on the contracted costs of the agreements, with very little built in for actual repairs.**

Q. Why are SALLE and EIDE grants not listed in budget when they were listed in previous years budgets?

**A. At the creation of this draft budget document, the Town had not received notification as to the availability of SALLE or EIDE funds. On August 13<sup>th</sup>, the Police Department received notification from the State of Delaware as to the funds allocated and available to the Town of Milton for the 2009/2010 year. The funds must be applied for by January 31, 2010. The funds available to the Town will be presented to Council during the next schedule Workshop, and shall be included in the budget as they direct.**

Denny Hughes

Q. How much revenue reserves does the Town have?

**A. The Town currently holds nearly \$2.8 million of funds. Of this amount over \$2.2 million are held in Certificates of Deposit and/or Savings Accounts.**

Q. Revenue Reserves in General and Water actually increase deficit to \$240,000.

**A. The proposed deficit, along with the included use of revenue reserves in the General and Water Departments currently totals \$180,799. Under Municipal Street Aid, an additional \$59,300 has been presented as use of revenue reserves. It is important to note, however, that these funds are limited in their use. There are strict**

**guidelines set by the State of Delaware as to the use, and they have not been included in General Funds.**

Q. Does not believe that “options” in the budget are marked clearly enough that they are options.

**A. The options in the budget have been described in detail in both the Council Workshop and the Budget Presentation to the Public. In addition, all options are highlighted in yellow and are not included in the “Fiscal 2010 Budget” column for each department. Furthermore, all options are separately listed on an additional worksheet titled “Budget Options”.**

Richard Ashby

Q. Boat Slip rentals are too high. They cost the same as slips by the Rudder. States that he is the only person who rents in the winter, so this increase only affects him.

**A. The slip rental prices by the Rudder are as follows:**

**Unoccupied**

<b>Vessel Size</b>	<b>2009 Season May 1st - Oct 31st</b>	<b>Slip Rental Tax 1.92%</b>	<b>Year Round</b>	<b>Utilities per 30 AMP Hookup Season / Year Round</b>
Jet Ski	\$950.00	\$18.24	N/A	N/A / N/A
Boats up to 20'	\$1,450.00	\$27.84	\$2,450.00	\$300.00 / \$500.00
Boats up to 25'	\$1,700.00	\$32.64	\$2,800.00	\$300.00 / \$500.00
Boats up to 30'	\$1,900.00	\$36.48	\$3,100.00	\$300.00 / \$500.00
Boats up to 35'	\$2,100.00	\$40.32	\$3,400.00	\$300.00 / \$500.00
Boats up to 40'	\$2,300.00	\$44.16	\$3,600.00	\$300.00 / \$500.00

## Occupied

Vessel Size	2009 Season May 1st - Oct 31st	Slip Rental Tax 1.92%	Year Round	Utilities per 30 AMP Hookup Season / Year Round
Boats up to 25'	\$2,200.00	\$42.24	N/A	\$300.00 / \$500.00
Boats up to 30'	\$2,400.00	\$46.08	\$3,800.00	\$350.00 / \$500.00
Boats up to 35'	\$2,800.00	\$53.76	\$4,000.00	\$400.00 / \$600.00
Boats above 35'	\$3,100.00	\$59.52	\$4,400.00	\$400.00 / \$600.00
House boats	\$3,600.00	\$69.12	\$4,600.00	\$400.00 / \$600.00

Dick Greig

Q. Believes increase in proposed budget is equal to what it will cost the Town for the Chief's public hearing. Why is this? How are hearing fees being paid? Believes we are robbing peter to save paul. He believes we are manipulating the budget so taxpayers pay for Councils decision.

**A. Fees for the Public Hearing related to the Chief are being paid out of the Fiscal 2008-2009 budget. The Town has taken every effort to save costs in other areas to offset this cost. The Fiscal 2009-2010 budget is separate and distinct from the Fiscal 2008-2009 budget. The amounts spent in 2008-2009 do not directly impact any figures in the 2009-2010 budget.**

Q. Would like to know the costs of the hearing. Does the Town have enough money for all of this?

**A. The costs of the hearing are included expense documents presented each month to Council. As previously stated, the Town currently holds approximately \$2.8 million dollars in funds, which allow for the availability of funding situations such as this.**

Joanne Mattioni

Q. Why have insurance costs gone up so much?

**A. Each year, the Town Health Insurance increases approximately 14%. At renewal each year, the Town's insurance broker conducts a thorough marketing of all key benefits in order to secure the most comprehensive coverage at the least available cost. The Town is part of the Blue Cross Blue Shield of Delaware State Group Insurance Trust. The Town benefits from this pool of organizations who are between 3-50 employees. Each organization starts with a community-based factor for the Trust and then each is adjusted according to demographics such as age/gender. Each renewal our broker researches various plans and companies in order to get the Town the best rate. This past renewal other companies researched were Coventry Health Care, United Health Care, Aetna, and AmeriHealth. After the comparisons were completed, it was decided that Blue Cross Blue Shield offered the most comprehensive plan at the best affordable cost to the Town and its employees.**

John Booros

Q. Code Enforcement is the only department that collects enough money for their budget. Opposes Robin's budget.

**A. Each department is not responsible for balancing its own internal budget. The budget as a whole is balanced to ensure the Town's financial stability. The Code Department is able to pass along many of the costs directly relating to the operation of the department due to the nature of activity. These amounts are not exactly revenue sources, but reimbursements that the Town received against funds fronted by the Town.**

Q. Does the Chamber reimburse the Town for cleanup in the park when maintenance dept. cleans up?

**A. The Town of Milton is not currently reimbursed for any services that the Maintenance Department provides.**

Stephanie Parker

Q. The Town needs to act fiscally responsible. This is not a time for luxurious spending. States that 44% of the budget is for employee compensation and related taxes.

**A. As with nearly all service-based organizations, employee costs are a large portion of expenses. The maintenance, enforcement, and administration of Town laws and guidelines are managed by Town staff.**

Q. OT charges are not adjusted to reflect proposed rate increases.

**A. Since a majority of Administrative Overtime is directly related to the Town Manager, and the Town Manager is not included in the proposed rate increases, the line item has not been adjusted. For all other employees, Overtime is calculated as an estimate of use. Since the employees in the Town of Milton have varying pay rates, it would be impossible to accurately pinpoint the potential increase a pay raise may have on the line item. The Overtime line item is affected significantly different depending on what employees are being paid out.**

Q. Holiday bonus is a luxury. Is bonus given to everyone? Why is this not divided across all departments? Taxes are not included for holiday bonus.

**A. Bonus's are issued to all Town of Milton employees. The amount is included under the Administrative budget, as it is not a reflection of each individual departments operating budget. It is an administrative choice by Town Council to issue bonuses, and is categorized as such.**

Q. Repairs & Maint: Building - \$7000. What is in this line item?

**A. This line item is for the cleaning and standard upkeep of Town Hall. Weekly cleanings, as well as items such as light bulbs are built into this line item.**

Q. What are the code book expenses? Where is this code book?

**A. The code book expenses are for the upkeep of the book both for the hardcopy and the online version. The book is currently being worked on by the company General Code.**

Q. Are the \$2500 Police Dept legal fees realistic?

**A. The Police Department does not generally have a large amount of legal fees. Extraordinary circumstances, such as those occurring during the current fiscal year, are expenses that were unpredictable during the creation of the Fiscal 2008-2009 budget document. In the same sense, it is difficult to predict the occurrence of any future extraordinary expenses. The line item was created to allow for a minimal amount of legal fees that may accrue due to the normal course of business.**

Q. Does the PD need 2 new cars?

**A. The Police Department currently has 13 cars on hand. The proposal they have submitted for Councils consideration would sell 4 vehicles. Two additional vehicles would be purchased, with partial funding coming from the sale of older vehicles. The implementation of a newer fleet will decrease overall vehicle maintenance costs for the department.**

Q. Supplies for Streets/Parks. Why has so little been spent this year, yet the budget keeps the figures high?

**A. The supplies line item for Streets and Parks were presented based on the request by the Department head. In addition, a majority of the expenses for these departments are incurred during the spring and summer months. Due to this spending trend, a proportionately larger amount of money will be spent in the later months of the fiscal year.**

Q. Are we using the Trash to make money? Why is there a difference between revenue and expenses?

**A. There is a small difference between the actual Expenses and Revenues due to Administrative fees. These fees include postage and printing costs, staff time due to billing questions/concerns, and the handling of complaints and requests.**

Q. Employee OT is too high. Employees at the hearing? Should they be paid OT?

**A. Various members of Town of Milton staff are required to attend different meetings. The Town of Milton adheres to the Fair Labor Standards Act and all employees are paid overtime at a rate of 1 and ½ for all hours worked over 40 per week.**

Q. Why is TM expense of \$6000 listed? Believes TM contract should be renegotiated. She finds it appalling and offensive for him to be at a restaurant eating.

**A. For the past several years, many residents/Council members have questioned the Town Manager expense. In order to be more transparent with this expense, a new line item was created, separate and distinct from the Administrative Miscellaneous expenses, for reporting purposes. The \$6,000 amount is set by contract.**

Marion Jones

Q. Believes flex time should be used. She used Jennifer & Julie as example. If they are at the meeting, they should go in late the next day to make up difference.

**A. The Town of Milton adheres to the Fair Labor Standards Act. It is not permissible for an employer to adjust an employee's work day to evade the obligation to pay overtime. For example, the set work schedule for Town employees is 8:30 a.m. to 5:00 p.m. Adjusting an employee's schedule on a day a meeting would fall to hours other than what is their normal fixed schedule would be a violation of FLSA. It is only possible for an employee to flex hours within the 40 hour workweek that the hours are earned.**

Q. There are not EIDE or SALLE funds in the budget. Was it possible that the Town was not represented in Grant meetings due to Chief hearing?

**A. At the creation of this draft budget document, the Town had not received notification as to the availability of SALLE or EIDE funds. On August 13<sup>th</sup>, the Police Department received notification from the State of Delaware as to the funds allocated and available to the Town of Milton for the 2009/2010 year. The funds must be applied for by January 31, 2010. The funds available to the Town will be presented to Council during the next schedule Workshop, and shall be included in the budget as they direct. This year's totals are as follows: EIDE \$3,729.52 and SALLE \$4,451.36. The use of these funds is restricted by each grant's guidelines.**

Q. States that the Sussex County grant money is not in hand yet it has been included in the budget.

**A. The Sussex County budget was included because the funds have already been made available by the County. Since the Town is already aware of the availability of the funds, they were included in the proposed budget document.**

Q. There is \$14000 in police telephones. Why does the police department need cell phones/air cards when they are dispatched from radios? Would like an audit of police calls to see what calls are truly police business.

**A. Cell phones are provided for communication between officers, supervisors, and possible victims conversations which may need to be private and not discussed over public radios. Air cards are provided so that each officer can run criminal checks, vehicle registration checks, etc.**

Q. Assumes that the improved phone system in the PD is for land lines.

**A. The proposed phone system for the Police Department is for land lines.**

Q. Does not believe that we need new PD vehicles. There are currently many empty vehicles. This is a huge line item. Sale of police cars is very little compared to 3 years costs of leases.

**A. The Police Department currently has 13 cars on hand. The proposal they have submitted for Councils consideration would sell 4 vehicles. Two additional vehicles would be purchased, with partial funding coming from the sale of older vehicles. The implementation of a newer fleet will decrease overall vehicle maintenance costs for the department. In addition, only 1 of the proposed vehicles is a 3 year lease. The other vehicle is an outright purchase for \$10,000.**

Q. Police OT...did property next to theater ever pay OT costs?

**A. The Town of Milton has not received payment for this as of yet. The issue has been forwarded to the Town Attorney for further action.**

Q. Repairs & Maint: Admin would like a breakdown.

**A. While the Administrative Repairs & Maint: Equipment does include amounts for the repairs of various equipment, a majority**

of this line item is for the maintenance, or service contracts for current equipment. These contracts include the telephone system, security system, computers, printers/copiers, postage machine, and other equipment. The proposed line item total is based on the contracted costs of the agreements, with very little built in for actual repairs.

Q. Single employees should pay for some of their benefits. Would like to know what other towns gave raises and pay health benefits.

A survey was completed in May 2009, where all towns were contacted to determine how their benefits compared to ours as well as what type of raise was given. Of the towns contacted 13 responded to our survey. Based on this survey the following information has been established regarding health benefits:

- ◆ 3 towns pay 100% coverage for both the employee and dependents
- ◆ 2 towns piggy back on the State of Delaware (not a possible option for us right now due to a moratorium being placed on any towns or fire departments wanting to join)
- ◆ 1 towns pay full premium for employee but nothing for dependents
- ◆ 7 towns have shared cost between the town and the employee
  - 1 pays 85% Town/15% Emp & Dependents
  - 1 pays 100% Town/0% Emp, 75% Town/25% Dependents
  - 1 pays 90% Town/10% Emp & Dependents
  - 1 pays 70% Town/30% Emp & Dependents
  - 1 pays 100% Town/0% Emp, 90% Town/10% Dependents
  - 1 pays 80% Town/20% Emp & Dependents
  - 1 Town pays \$496.63 per month/Emp pays \$8.06 per month

Based on this survey the following information has been established regarding raises:

- ◆ 3 Towns gave employees a 3% raise

- ◆ 1 Town gave employees a 3.50% raise
- ◆ 1 Town gave employees a 5% raise
- ◆ 2 Towns gave employees a 7% raise
- ◆ 1 Town gives employees a raise each year based on a 5 year pay scale
- ◆ 4 Towns stated they did not give a raise
  - 2 of these were due to a salary freeze
- ◆ 1 Town did not respond to this question

Q. Why are we paying \$2400 for meetings? Why are we meeting at theater? There is mold there. Other places are free. Believes the school is free to meet at.

**A. The Town is not paying \$2,400 for meetings. This is the amount budgeted. To date the Town has expensed just under \$1,100 leaving \$1,300 with only one month left in the budget. However, the Town has to estimate the rate for two meetings a month (\$100 x 24 = \$2,400). Town Council has always expressed the need to have Town meetings downtown. The school is only free until 9 p.m. after which the rate is between \$20-\$25 per hour depending on the custodian working.**

Q. Raising taxes is insensitive unless the Town can prove that they have done everything else possible to reduce costs.

**A. The proposed tax increases, which vary between \$.05 and \$.07, would potentially increase Town revenue by \$187,000 or \$262,000 respectively. Please see the chart below for examples on the potential increase:**

Tax Amount	Current Rate	\$.05 Increase	\$.07 Increase
\$300	\$300	\$337	\$351
\$500	\$500	\$561	\$585
\$800	\$800	\$898	\$937

**Currently, the average property tax bill is about \$400. As you can see from the chart, the maximum potential increase to the average bill would be less than \$100 per year.**

DJ Hughes

Q. Town should remove the \$6000 TM expense. He makes plenty of money.

**A. The amount of the Town Managers expense is set per month by contract.**

Q. The Town does not pay for fire protection or ambulance service. Thinks Town should take \$5000 from TM and give to Fire Dept.

**A. While the Town of Milton does not pay for fire protection or ambulance service, the Town does provide water service for the Fire Department free of charge and in the past the Town has consistently donated a minimum \$5,000 to the Fire Department each budget year.**

Q. Does not believe TM needs car. He only needs car for meetings.

**A. The Town Manager and several other essential personnel are provided take-home vehicles, as they are considered "on-call" employees.**

Q. Does not believe that OT is even mentioned in the TM's contract.

**A. The Town Manager's contract under item 2 addresses this.**

Q. Thinks it is shocking that legal fees are projected to go down. Believes they should go up.

**A. The Police Department does not generally have a large amount of legal fees. Extraordinary circumstances, such as those occurring during the current fiscal year, are expenses that were unpredictable during the creation of the Fiscal 2008-2009 budget document. In the same sense, it is difficult to predict the occurrence of any future extraordinary expenses. The line item was created to allow for a minimal amount of legal fees that may accrue due to the normal course of business.**

Q. Town insurance in 2009 is less then projected, so why is it going up for 2010?

**A. Town insurance has been included in the budget at the amount proposed by our insurance carrier.**

Q. Why did misc. operating decrease from \$5000 to \$1000?

**A. For the past several years, many residents/Council members have questioned the Town Manager expense. In order to be more transparent with this expense, a new line item was created, separate and distinct from the Administrative Miscellaneous expenses, for reporting purposes. The \$6,000 amount is set by contract.**

Q. How is the downtown beautification money spent?

**A. During the 2008-2009 Fiscal Year, the Downtown Beautification funds were used to cover the cost of some of the holiday lighting, holiday decorations, and supplies for the Garden Club.**

Q. Why did Streets salaries change?

**A. As described in both the July Council Workshop and the Budget Presentation to the Public, the Streets, Parks, and Water Departments all fall under the generalized Maintenance Department. The Department head proposed a re-allocation of hours for these departments. This re-allocation was based on an added need for man-power in the Streets and Parks Departments. This re-allocation resulted in a decrease in the Water Department, and offsetting increases in both the Streets and Parks Departments.**

Q. Why did PD OT increase?

**A. Police Overtime was projected based on the actual Fiscal Year 2008-2009 use. Since the amount used during this time period substantially exceeded the budget, the proposed budget figures were increased.**

Q. Why did PD misc. rev drop from previous years?

**A. Miscellaneous Revenue is used to categorize revenue that is outside the normal revenue sources. During previous years, items such as insurance reimbursements significantly inflated that revenue line item. Since items such as these can not be predicted, a minimal amount is used for the proposed draft.**

- Q. Believes only 1 PD vehicle is being sold per the budget.  
**A. The Police Department has identified 4 vehicles that may be sold. The proposed budget document describes the “Sale of Old Cars.”**
- Q. What is the \$2400 for Parks electric?  
**A. This line item was created to account for the electric usage in the newly renovated Milton Memorial Park. This amount covers the electric used in the gazebo, any additional lighting added to the park and the lighting for Rails to Trails.**
- Q. Misc. Revenue in Parks \$108,000 for last year. Why is nothing listed for this year?  
**A. This amount represented grant funds received from the State of Delaware for the Milton Memorial Park renovations. The Town of Milton has exhausted the funds allocated to the Town under this grant, and the project is very near completion.**
- Q. Water impact fees are \$60,000. Are we assuming we will get more?  
**A. All fees directly related to new construction in the Town of Milton were based on an estimated 40 new homes. This figure was derived by the Code Department after reviewing outstanding building permits, and current building trends.**

Judy Shandler

- Q. The Town should adopt a FLEX time policy.  
**A. The Town follows FLSA wage and hour laws. Flexing hours can only occur if it is taken within the 40 hour week after an employee works over their scheduled 8 hours.**
- Q. What is the tax assessment line item for?  
**A. The Tax assessment line item is for the normal assessment work done in town over the course of the year. Properties are assessed after they are altered, completed, or demolished. This amount is not related to the Property Tax Reassessment which was completed in FY 2008-2009.**

Q. Is Irish Eyes the beneficiary of the Town Managers expense account?

**A. All attempts to expend funds in the Town with the Town Manager's expense account are paramount.**

Nancy Davis

Q. What is temporary labor for?

**A. The Town of Milton uses an outside agency for the transcription of meeting minutes. In the past, the Town has been significantly back logged with minutes. Since using an outside source, minutes have been brought up to date, and remain current.**

Q. What is the uniforms line in PD for?

**A. This line item covers any item considered part of the police uniform. Items such as badges, belts, hats, boots, and the uniforms themselves are included. The cleaning of uniforms is identified in a separate line item.**

Q. What is the uniforms line in Water for?

**A. The Town of Milton has a 7 year contract with a company that provides and cleans the uniforms for the Maintenance Department. This is a contract signed by former Town Manager Hal Godwin which the Town is locked into until the contract is over.**

Q. What makes up the postage/printing line items?

**A. Printing and Postage included all costs for ink and toner for various printers in Town Hall. Postage is broken down by Department, and is posted at the actual rates. The Administrative Department is responsible for the mailing of property tax bills and the related delinquent billings. The Administrative Department also absorbs the costs for mailing all accounts payable to various vendors. The Water Department is responsible for the quarterly Water/Trash billing and related delinquencies. The US Postal Service has increased postage consistently over the past several years, and plans to do so in the future.**

Q. What happens to the leaves that are cleaned up in the fall?

**A. They are taken to a facility that turns the leaves into mulch.**

Q. Rental license should go up even more. Proposes \$120 per license. Believes \$75 is minimal.

**A. The current rental license fee is \$50 per unit. During FY 2008-2009, the Town issued 344 rental licenses, bringing in over \$17,000. Please see the table below for several rates, including the \$75 proposed rate, and the additional income the Town would receive.**

<b>Rates</b>	<b>Revenue</b>	<b>Gain</b>
\$50	\$17,200	\$0
\$75	\$25,800	\$8,600
\$100	\$34,400	\$17,200
\$125	\$43,000	\$25,800

Q. Why is council being paid for mileage?

**A. Council members put in requests for mileage reimbursements and were approved.**

Allison Hughes

Q. Overtime is a huge expense. Why are salaried employees getting OT?

**A. All employees employed with the Town of Milton are hourly employees.**

Denny Hughes

Q. Do we have a bulk mailing permit?

**A. No.**

Q. What would this potentially save the Town?

**A. Due to a bulk mailing permit only covering a specific type of mailing and the Town sends out a variety of mailings throughout the year there would be very little savings.**