

# *Town of Milton*

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Milton, DE 19968



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## **Procedure for Public Comment**

The Mayor and Council encourage public comment regarding items of importance. However, it must be understood that the purpose of the regular monthly Council Meeting exists for the purpose of Town Council to meet in public to conduct such business as they find appropriate. In the interest of continuing this dialogue between the Council and public, it is requested that the following points of conduct be observed:

1. When the Mayor opens the floor to the public for comment, any individual who has pre-registered shall speak when called.
2. The Mayor will invite speakers to the podium, where they will state their name and address for the record prior to comment.
3. All comments must be directed to the Council respectfully.
4. All comments will be limited to three (3) minutes and non-repetitive in order to ensure all recognized speakers are heard.
5. Outbursts or uncontrolled behavior is NOT acceptable. Persons who persist in acting in this manner will be excused from the meeting, and if warranted in the furtherance of maintaining "Good Order" they will be escorted from the building. Individuals do not have a "right" to be disruptive.
6. The Mayor and Council reserve the right to comment or withhold comment on any statements made by speakers.
7. During Unfinished Business and New Business public comment on agenda items is at the discretion of Council and the presiding officer.
8. The Mayor and Council reserve the right to discontinue the public comment session at any time.

Mayor and Council seek cooperation and understanding in the establishment of these rules of conduct that will truly enhance our overall meeting objectives. As always public participation during the Open Floor session is welcome.

GD/jp  
11/1/06